

Town of Mansfield, Connecticut
Finance Office Renovations
Town Manager's Office Renovations

TO: Prospective Bid Proposers:

This Addendum forms part of the "Request for Proposal – Finance Office Renovations / Town Manager's Office Renovations" and modifies or clarifies the original "Request for Proposal – Finance Office Renovations / Town Manager's Office Renovations" for this project dated May 1, 2020. Prospective Bid Proposers shall acknowledge receipt of the addendum and submit with their bid. Failure to do so may subject the Bid Proposers to disqualification.

Questions:

The following are questions that were received from potential bidders with the following answer provided in bold italics below:

Q1: Panel "F" is listed on the drawings and not shown. Can you provide additional information on it's location?

A1: "Panel F" is located in Conference Room C which is the room next to the Finance Office.

Q2: Specifications state to provide integration into BMS system. What is the system? If you have a BMS company that services the building, could you pass along that contact information also?

A2: Alerton is our BMS brand. The company is Automated Building Systems located in Glastonbury.

Q3: Do we know what is in the black glue in the Town Manager's Office?

A3: The Town will get this tested. If remediation is needed, the Town will arrange to have this done.

Q4: In the Town Manager's Office, do you want to leave the old ceiling?

A4: The ceiling can remain, only cut where it needs to be tied to the deck.

Q5: In the Town Manager's Office, why are there fire walls going all the way to the deck?

A5: The Town wants these walls for solidness and noise transfer. Please follow the plans and tie to the deck as indicated.

Q6: In the Town Manager's Office, why is the ceiling shown at 8 feet if the windows are 8 feet 6 inches?

A6: Please install the ceilings at the top of the windows, which is 8 feet 6 inches.

Q7: In the Finance Office, why are the walls shown built over the heater?

A7: The cover of the heater needs to be modified so there is access to both sides.

Q8: After submitting the equipment requirements to my distributor, I was informed that the selected for install would not be able to accommodate -5 cooling. Heat pump multi evaporator units are not cable of having low ambient kits. These units have a Minimum outdoor cooling operation of 14 degrees. If these units are required to have low ambient it should be 1 indoor to 1 outdoor and Mitsubishi PUY series allow for low ambient cooling.

A8: *The Town is not looking for -5 cooling, we are looking for heating in cold weather. The Mitsubishi Mxz series has hyper units with dual heads, a single outdoor unit, and work at below -5 degrees. The Town is not looking for server room cooling during the winter months.*

Q9: Looking at the bid form, there are two line items, one for the Finance Office, and another for the Town Managers Office. Is the town to pick a low bidder of the total cost of both sums? Whether both of the line items will be awarded to the same contractor or only one line item, will substantially affect the cost. If only one office may be awarded due to funding that would reduce the discounted price of being able to do both offices.

A9: *The project will be awarded to only one contractor. It is our intent to award both jobs based on the best value for the two offices, but there may be a chance that only one office can be completed due to funding constraints. If this is the case, we will work with the lowest most qualified bidder to come to terms.*

Q10: The model # specified for the mini split units does not allow for wind baffles and low ambient kit, that only comes with a P-Series unit which are typically used in Data rooms where winter/cold weather cooling is required. They are much more expensive than the model specified, please clarify.

A10: *As referenced in Answer 8 above, the Mitsubishi Mxz series has hyper units with dual heads, a single outdoor unit, and work at below -5 degrees. The Town is not looking for server room cooling during the winter months.*

Q11: Are they waiving permit fees?

A11: *The Town is not waiving permit fees. As stated in the Request for Proposal, permit fees shall be included.*

Q12: Is this tax exempt?

Q12: *Yes, this project is tax exempt.*

This addendum must be signed and returned with your Bid.

Authorized Signature of Bidder

Company Name